

Vestry Meeting Minutes

September 19, 2018

Attending: Brock Johnson; Pricilla Huffman; Brice Richardson; John Karlsen; Bob Reynolds; Rosa Halbert; Happy Riley; Bill Clark; Bill Spicer; Adric; Fr. Guy Hawtin; Fr. Michael Kerouac; Deacon Dan Bursi

Call to Order: Opened with prayers at 7:01 PM.

Minutes of Previous Meetings: Minutes from August were approved with typos. (M/S/P)

Treasurer's Report: (Bob Reynolds)

1. Current abbreviated report passed out along with a part of the previous detailed report.
2. Discussion of whether or not the use of abbreviated financial report should be continued or whether there should be a return to the submission of a detailed report. Motion to return to the detailed report was moved by ?, seconded by & passed *nem con.*(M/2/P)
3. Fr. Hawtin pointed out that the unrealized growth (or decline) in the value of the parish's investment portfolio ought not to appear in the report on income and expenditure. Fluctuations in the value of the portfolio did not constitute actual income until the investments had been liquidated. The balance sheet was the proper place in which such fluctuations ought to be reported.
4. It was decided that we should adopt the Non-profit form of Quick Books and give Bob Reynolds some assistance in formatting reports and also to institute an independent review of the finances. Bill Clarke offered an introduction to an accounting firm that might be prepared to do the review 'pro bono.' Motion to proceed was proposed by Mr. Richardson and seconded by Mrs. Huffman. ,

5. Rector's Report: (Fr. Hawtin)

1. Pastoral Care team is continuing to do well.
2. Sunday attendance holding up. Fr. Novicki ministered to 100 World War II reenactors this month which partially accounted for a large increase in last month's attendance.
3. Bishop will be making an episcopal visitation to St. Stephen's in April.

Rector's Warden Report: (Fr. Hawtin ilo John Cobb)

1. John Cobb sent the letter to the adjacent property owner. Some trees have been taken down and others are to be taken down sometime in the future. The neighbor's arborists reported that they had not inspected two trees that are on our property. ~~which Fr. Hawtins remembers being planted.~~
2. Rosa Halbert will be representing St. Stephen's at the upcoming National Council meeting.

People's Warden Report (John Karlsen)

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1. John now has list of vendors and contractor from Bill Hawkins.
2. The flat roofs are in need of replacement. A leak has been patched but it is only a band-aid. It was suggested that a slope be added to the flat roof to promote better drainage. John was asked to see if he could get an estimate of providing a new flat roof with a slope. The main roof will be looked at later..

Parish Life Committee Report: (Pricilla Huffman)

1. Cookie Walk around the corner – Saturday, December 1 – 10 ½ weeks
2. Summer suppers made \$3002
3. Motion was made to give a vote of thanks to Richard and Priscilla Huffman on the great job they have been doing leading the Parish Life Committee. M/2/P unanimously.

Sunday School Committee Report (Brock Johnson)

1. Attendance still holding up well. There is an older children's class taught by Brock Johnson.
2. Mr Johnson reported that catechizing for confirmation is coming along slowly.

Grounds Committee Report - N/A

Stewardship, Memorials and Construction Committees:)

1. Mr. & Mrs. Darrell have asked the cost to put a memorial plaque on a pew. Since the last was in the early 90's a committee was proposed to set up a cost list of items, rooms, etc. that could be memorialized. There was a motion to select Mr. Karlson, Mrs. Halbert, Mr. Threadgill & Mr. Clarke to be on the committee. The motion was moved, seconded and passed.

Old Business:

1. Rodney Kirk's truck. Fr. Kerouac will get in touch with Fr. Ludwig and move it along.
2. Phone number issue resolved.

New Business:

1. Brice Richardson proposed that all consideration of the planned addition at the rear of east wall of the sanctuary be tabled. The motion was seconded by Mr. Karlson. The rector advised against tabling plans for the project as tabling the project would make it more difficult to revive. Mr. Richardson called the question and the motion was passed *nem con*.
2. 2019 Diocesan Synod to be held at St. Stephens in August of next year, preferably the second week. Parish Life will look at that date in their planning. Beginning of school needs to be taken into account as to the dates. There is an interference with Summer Suppers that week but it could be made into a cookout which might work for all.

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3. Peter Threadgill brought the Parish Meeting and the need for a slate of nominees.
4. A motion that a nominating committee be set up to prepare a slate M/2/P.
5. Mr. Threadgill will send the nominating committee and the vestry a list of open seats and a past history of nominations and replacements.
6. It was suggested by Adric that we have a combined service at either 10 AM or 10:30 AM and hold the meeting thereafter. This had worked well in the past This will be explored with the Parish life committee.

Call to Close - . Moved, seconded and passed at 8:24 PM

Recorder - Deacon Dan Bursi