

**St. Stephen's Church Parish Life committee meeting
Notes from Wednesday, February 6, 2013**

In attendance: Happy Riley, Judy Kight, Cindie Baker, Fr. Guy Hawtin, Charlotte Hawtin, Annie Hawkins, Martha Miller, Peter Threadgill, Stephanie Verhage, Don Ruthig, Barbara Parker, Priscilla Huffman, Dick Huffman

OLD BUSINESS

Final details of Shrove Tuesday Pancake Supper

- Date and time: Tuesday, Feb 12, 2013 5:00 – 7:30
- \$5.00 admission for adults – 18 and over
- First two children @ \$2.50, additional children free
- Three pancake stations – one English, two American
- Sausage station
- Coffee, tea, orange juice and milk
- Applesauce, butter, syrup
- Include some blueberry pancakes at one station
- Plan for approx. 100 attendees
- Judy and Martha volunteered to do shopping day of the event
- Sam's Club shopping list:
 - Big bag of pancake mix (see how much it makes)
 - Regular corn syrup
 - Sugar-free syrup
 - Maple syrup?
 - Bag of lemons
 - Coffee
 - Tea
 - Plates
 - Cups Cutlery
 - Napkins
 - Paper tablecloths
 - Orange juice – 3 big containers
 - Blueberries
 - ½ and ½ or coffee creamer
 - Butter (buy lots so we have available for Lenten suppers)
 - Margarine
- Need individual applesauce containers??
- Cooks:
 - Don and Karen – sausages
 - Bill and Annie – English pancakes
 - American pancakes – Happy, Dick, Ellen, Priscilla
- Set up:
 - Start 9:00 a.m. day of event
 - Need lots of tables
 - Containers in kitchen for syrup
 - Coffee needs to be ready by 5:00 p.m.
- Discussion of who needs Sam's Club charge cards: Fr. Guy to review; he is the only person who can change account – can discuss at next Parish Life meeting
- Someone needs to take pictures so that Peter can post them on the web
- Get a close-up of a plate of food - plates of sausages and English pancakes

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Lenten bible study

- First evening will be February 27th
- Continues March 6, March 13, March 20
- Start time will be 6:45 p.m.
- Soup and bread will be served
- Church buys the bread
- Volunteers only bring the soup
- 50 people for first week; attendance goes down after that
- Two large pots of soup should be enough

Garden party Saturday, May 4, 2013

- Donna Szper has confirmed the pipers and the madrigal singers
- Priscilla has contacted the English County Dancers re: availability – waiting to hear back
- Mavis knows the maypole pattern – perhaps could coordinate if needed?
- Martha and Priscilla will coordinate Garden Party – Don to assist
- Many volunteers already in place
- Bill will enter details on project planning software
- Communications
 - Flyers will be distributed – Priscilla to have Donna order labels – approx. 5,200
 - Flyers should reach homes two weeks in advance of event
 - Flyer should include lunch, high tea
 - Mailing takes about two days to put together
 - Notice in Towson Times – Dick
 - Mays Chapel online notices – Bill
 - On line posting groups - Don
 - Cost for mailing including printing, postage, labels is approx. \$700
 - Program advertising – Judy will coordinate, needs info from Peter on e-mailing ad
 - Cut off for ads will be Wednesday, April 24
 - Advertisers can send JPEG or PDF files – Peter to provide Judy with instructions
 - Pricing same as last year
 - If e-mail is not an option, Peter will scan business cards but resolution not as good
 - Judy to ask Rosa for bank names
 - Bill to solicit ads from Grauls, other stores in mall
 - Permits - Donna will complete permits with Dick and Priscilla, and go to permit offices this year
- Three wheels being built by Don
 - Wine and liquor
 - Chocolate bars
 - Bottle wheel – can be bottle of anything
- Sound system – some kind of amplification is needed – Peter has amplifier
- Need an announcer or MC during the event – Fr. Guy to ask Fr. John if he can attend
- Tarot card reading – decided this is not good source of revenue
- Card trick person – Martha will check on availability - \$50 an hour? Two hours?
- Children's activities
 - Need to expand this year
 - Check the area layout of tents, activities, etc. – think carefully about seating

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- Balloon person – Priscilla to check with Donna
- Fr. Guy to give Steve a call re: antique cars
- British Dames – Priscilla to get contact info from Donna
- Person who sold prints – one of our only sources of outside revenue – Priscilla to contact Donna
- If prints person is not available Colby might have idea for another vendor
- Program – Peter will do again this year
- Schedule of events can be included if we create a schedule
- Will also put on the blog for children's events
- Question on insurance – extra coverage not needed

St. Partick's dinner Saturday, March 16, 2013

- Cashier – Happy
- Cost \$10
- Brice bought sliced corned beef downtown already cooked in the past– Priscilla to check
- Cole slaw, potato, rolls will be additional menu items
- Should we have some brisket? – would be cooked by volunteers
- Beer available – will be using Fairground Liquors going forward for all church liquor purchases
- Sodas
- Sheet cake will be purchased
- Any entertainment?
- Charlotte has book of Irish songs we could reproduce just for dinner
- Limerick contest?

Cookbook

- Healthy Body, Healthy Soul cookbook – Peter presented mockup
- Could be ready for next Cookie Walk
- Recipes should be low sodium, low fat, high fiber

NEW BUSINESS

Jacob's Well

- Discussion of continued support of Jacob's Well – Worthy organization, we should continue support but need to make more effort to get contributions
- Announce in newsletter?

Antiques Roadshow event as possible additional event

- Colby and Wiley might be interested in coordinating

Next Parish Life meeting Tuesday March 12, 2013, 7:00 p.m. in the Parish Hall